09.10.2012
14.30h

Meeting Minutes 2 - G3A

Mobile Environmental Noise Protection System

I221 - FEUP

Rapporteur: Rui Pinto

Meeting time:
2h40m

Participants: Ana Orvalho, João Pinho, Rui Costa, Rui Pinto, Vítor Araújo and the members of teams G2A and G1B.

Topics addressed:

1. Market survey.
2. Task planning.
3. Basic requirements.
4. Meeting schedule.
5. Problem structure.
6. Environmental noise legislation.

Decisions:

- All teams should know the legislation about environmental noise.
- All teams should define a list of functionalities for each sub-project, which have to be able to exchange data between them.
- All teams must have a weekly meeting with the respective supervisors.
- Testing and debugging should be part of the task planning.
- All teams should make the market survey about similar systems, focusing on their respective task division.
- All teams should do a list of user cases with the basic system requirements.

Actions:

1. Questions about document deadlines and how the market survey should be done were clarified.
2. Approved the last meeting minute.
3. The quality manual was finished.
4. The team's website is now available online.
5. A mailing list for the group members was created.

Workplan:

➢ **Objectives**
1. Work on the project's state of the art.
2. Think about the interface functionalities and do user cases and basic system requirements.
3. Study the legislation about environmental noise.

➢ **Responsibilities**
1. The project's state of the art should be done by every team member.

2. The system basic requirements and user cases should be done by every team member.
3. The legislation should be studied by every team member.

➢ **Deadline**
1. The state of the art should be done until Friday, 12 October 2012.
2. The system basic requirements and user cases should be done until Tuesday, 16 October 2012.
3. The legislation about environmental noise should be studied until Tuesday, 16 October 2012.

➢ **Comments**

At this time, very simple user cases and basic requirements should be defined. Next week, there will be a meeting with all the team leaders to discuss the structure of the problem, distributing different functionalities to the respective teams, which have to be inter-connected, exchanging data between them.